



Sierra
**School Equipment
Company**

1911 MINERAL COURT
BAKERSFIELD, CA 93308
(661) 399-2993
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MAILING ADDRESS:
P.O. BOX 80667
BAKERSFIELD, CA 93380-0667
Website: www.ssecinc.com

**“Arvin Union School District”
Piggyback Bid 13-14-001
Expires December 16, 2018**

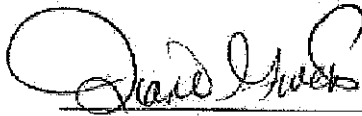
PROOF OF PUBLICATION

(2015.5 C.C.P.)
(GENERAL FORM)

STATE OF CALIFORNIA }
County of Kern } ss.

I, the undersigned, am a citizen of the United States and a resident of the County aforesaid; I am over the age of eighteen years, and not a part of or interested in the above entitled matter. I am the chief clerk/publisher of *The Arvin Tiller*, a newspaper of general circulation, printed and published weekly, in the City of Arvin, County of Kern, and which newspaper has been adjudged a newspaper of general circulation by the Superior Court order number 37403, of the County of Kern; that the notice, of which the annexed is a printed copy, has been published in each regular and entire issue of said newspaper and in any supplement thereof on the following dates, to-wit: *November 6, 13, 2013*

I certify (or declare) under the penalty of perjury that the foregoing is true and correct.



(Signature)

Executed on 11-13-13
at Arvin, California

min x 2 = \$ 50⁰⁰

The *ARVIN TILLER*
PO Box 1600
Shafter, CA 93263

Phone (661) 746-4942

PUBLIC NOTICE

NOTICE OF BID

Notice is hereby given that the Board of Education for the ARVIN UNION SCHOOL DISTRICT, Arvin, California (Kern County), will receive Bid Number 18-14-001 for the following:

School Furnishings, Office Furnishings and Accessories
See Bid Item #1 at Bid to be held by the Arvin Union School District, Business Office, 737 Bear Mountain Boulevard, Arvin, California 93203, no later than 2:00 PM on November 13, 2013.

The State Allocation Board (SAB) may make all or part of the bidding for this project available and as a result, the contract award must be made in accordance with the SAB participation requirements for Disabled Veteran Business Enterprises (DVBES). A description of these requirements and the DVBES forms, which must be submitted with the bid, are contained in the project specifications.

Companies interested in bidding should request appropriate bid documents from the Business Office, (661) 824-8244.

The Board of Education reserves the right to reject any and all bids. No bidder may withdraw their bid for a period of sixty (60) days after the date set for the opening of bids. Please refer to the format, requirements and specifications for additional information, terms and conditions.

Publix Arvin Tiller November 6, 13, 2013

C. PAL

PUBLIC COMMENTS:

Every agenda for regular meetings shall provide an opportunity for members of the public to directly address the legislative body on any item of interest to the public, before or during the legislative body's consideration of the item, that is within the subject matter jurisdiction of the legislative body, provided that no action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of Section 54954.2. However, the agenda need not provide an opportunity for members of the public to address the legislative body on any item that has already been considered by a committee, composed exclusively of members of the legislative body, at a public meeting wherein all interested members of the public were afforded the opportunity to address the committee on the item, before or during the committee's consideration of the item, unless the item has been substantially changed since the committee heard the item, as determined by the legislative body. Every notice for a special meeting shall provide an opportunity for members of the public to directly address the legislative body concerning any item that has been described in the notice for the meeting before or during consideration of that item per Gov. Code Section 54954.3(a).

AGENDA STAFF REPORTS AND HANDOUTS:

Staff reports and other disclosable public records related to open session agenda items are available at Arvin Union School District, 737 Bear Mountain Boulevard, Arvin, CA 93203 during regular business hours.

CONDUCT IN THE SCHOOL DISTRICT BOARD ROOM:

Rules of Decorum for the Public: Members of the audience shall not engage in disorderly or boisterous conduct, including the utterance of loud, threatening or abusive language, clapping, whistling, and stamping of feet or other acts which disturb, disrupt, impede or otherwise render the orderly conduct of the Board meeting infeasible. A member of the audience engaging in any such conduct shall, at the discretion of the Board President or a majority of the Board, be subject to ejection from the meeting per Gov. Code Sect. 54954.3(c).

REMOVAL FROM THE SCHOOL DISTRICT BOARD ROOM:

Any person who commits the following acts in respect to a meeting of the Arvin Union School District shall be removed from the Board Room per Gov. Code Sect. 54954.3(c).

- (a) Disorderly, contemptuous or insolent behavior toward the Board or any member thereof, tending to interrupt the due and orderly course of said meeting;
- (b) A breach of the peace, boisterous conduct or violent disturbance, tending to interrupt the due and orderly course of said meeting;
- (c) Disobedience of any lawful order of the Board President, which shall include an order to be seated or to refrain from addressing the Board; and
- (d) Any other unlawful interference with the due and orderly course of said meeting.

Individuals who require disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent's Office at least two days before the meeting date.

Board Approved July 19, 2011

Agenda amended 12/16/13
@12:25 p.m.
Section 4; Item 4.5 was added
gkb

ARVIN UNION SCHOOL DISTRICT
737 Bear Mountain Boulevard
Arvin, CA 93203
www.arvinschools.com

Meeting Location: **Arvin Union School District**
737 Bear Mountain Boulevard

Our Mission: Every Child Learning, Every Day, No Matter *What* It Takes!
Our Vision: To be the District of choice for the Southern San Joaquin Valley exemplifying educational excellence for all students, staff, parents, and the community.

Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the District can be inspected at the Arvin Union School District Office, 737 Bear Mountain Boulevard, Arvin, CA 93203 during normal business hours.

AGENDA
Board of Education – Special Meeting

December 16, 2013 6:00p.m.

CALL TO ORDER BY _____ AT _____ AND ROLL CALL.

Mrs. Anabel Rubio, President	_____	Ms. Maria Ortiz	_____
Mrs. Janie Arvizu, Clerk	_____	Mr. Tim Owens	_____
Mrs. Joycene Tarver	_____		

STAFF PRESENT

Dr. Michelle McLean, Superintendent	_____
Mrs. Kathie Kouklis, Assistant Superintendent	_____
Ms. Geneva K. Banks, Administrative Secretary	_____
Mr. Chris Davis, Chief Business Official	_____
Ms. Maribel Samaniego, Community Liaison	_____

OTHERS _____

PLEDGE OF ALLEGIANCE LED BY _____

1. **ADOPTION OF AGENDA**
Welcome to a meeting of the Board of Education. Because we believe you share our concern for the education of the youth of our community, we appreciate and welcome your participation. Copies of the agenda are available on the table at the back of the room to assist with your participation in the meeting.

2. **REPORTS AND COMMUNICATIONS**

2.1 **Communications from the public**
The board will provide time during the discussion of each agenda item for members of the public to comment. At this time, members of the public may address the board on an item not on the agenda.

Comments should relate to items of public interest within the board's jurisdiction. The law prohibits the board from taking action on items not on the agenda. If appropriate, your comments will be referred to staff for response. When addressing the board, please state your name and address and limit your remarks to three minutes. Public input on an item is limited to twenty minutes.

3. PERSONNEL ADMINISTRATION

- 3.1 Ratify the proposed 2013/2014 contract between the Arvin Union School District and the California School Employees Association, Chapter 164 (CSEA).

Motion _____ Second _____ Vote: Yes _____ No _____

4. BUSINESS ADMINISTRATION

- 4.1 Consider approval of the Memorandum of Understanding between Community Water Center and Arvin Union School District in order to facilitate the transfer of funds for the implementation of the water filter project and clarify each party's commitments in this project.

Motion _____ Second _____ Vote: Yes _____ No _____

- 4.2 Consider approval of the contract between Helping Hands for Water and Arvin Union School District for the water filtration project.

Motion _____ Second _____ Vote: Yes _____ No _____

- 4.3 Consider approval of the Arvin Union School District Annual Audit Report by the firm Linger, Peterson, Shrum & Company, Certified Public Accountants, for the period ending June 30, 2013.

Motion _____ Second _____ Vote: Yes _____ No _____

- 4.4 Consider approval of the Arvin Union School District School Readiness Program – Prop 10 Audit Report by the firm Linger, Peterson, Shrum & Company, Certified Public Accountants, for the period ending June 30, 2013.

Motion _____ Second _____ Vote: Yes _____ No _____

- 4.5 Consider approval of the bid results for Bid 13-14-001, School Furnishing, Office Furnishings, and Accessories.

Motion _____ Second _____ Vote: Yes _____ No _____

5. ADJOURNMENT

Motion _____ Second _____ Vote: Yes _____ No _____ at _____

The next regular meeting of the Board of Education will be January 21, 2014.

Note: Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent's Office at least two days before the meeting date.

Arvin Union School District
737 Bear Mountain Boulevard
Arvin, CA 93203

Minutes of the Governing Board

Minutes of the Arvin Union School District Board of Trustees Special Meeting held on December 16, 2013.

The meeting was called to order by Mrs. Rubio at 6:02 p.m.	Call to Order
Members Present: Mrs. Anabel Rubio, President Mrs. Janie Arvizu, Clerk Mrs. Joycene Tarver Ms. Maria Ortiz Mr. Tim Owens	Roll Call
Members Absent : None	Members Absent
Staff Present: Dr. Michelle McLean, Superintendent Mrs. Kathie Kouklis, Assistant Superintendent Ms. Geneva K. Banks, Administrative Secretary Mr. Chris Davis, Chief Business Official	Staff Present
Others Present: Jennifer Johnson, Penny Perez.	Others
Mrs. Rubio led the Pledge of Allegiance.	Pledge of Allegiance
At this time, Mrs. Rubio announced the opportunity for public comment regarding items not on the agenda.	
No comments.	Communications from the Public
On motion of Mr. Owens, seconded by Mrs. Tarver, the board unanimously ratified the proposed 2013/2014 contract between the Arvin Union School District and the California School Employees Association, Chapter 164 (CSEA).	2013/2014 CSEA Proposed Contract
On motion of Mr. Owens, seconded by Mrs. Tarver, the board unanimously approved to table items 4.1 & 4.2 until further notice.	Items Tabled
On motion of Mr. Owens, seconded by Mrs. Arvizu, the board unanimously approved the Annual Audit Report by the firm Linger, Peterson, Shrum & Company, Certified Public Accountants, for the period ending June 30, 2013.	Annual Audit
On motion of Mrs. Tarver, seconded by Mrs. Arvizu, the board unanimously approved to table item 4.4 until further notice.	Items Tabled
On motion of Mrs. Tarver, seconded by Mr. Owens, the board unanimously approved the bid results for Bid 13-14-001, School Furnishing, Office Furnishings, and Accessories.	2013/2014 Bid Results

On motion of Mr. Owens, seconded by Mrs. Tarver, the board unanimously adjourned the Adjournment meeting at 6:25 p.m.

Clerk Janis Aruzin Secretary Michelle McLean

Next regular board meeting will be held January 21, 2014.

Arvin Union School District
737 Bear Mountain Boulevard
Arvin, CA 93203

Minutes of the Governing Board

Minutes of the Arvin Union School District Board of Trustees Regular Meeting held on January 21, 2014.

The meeting was called to order by Mrs. Rubio at 6:00 p.m.

Call to Order

Members Present: Mrs. Anabel Rubio, President
Mrs. Joycene Tarver
Ms. Maria Ortiz
Mr. Tim Owens

Roll Call

Members Absent : Mrs. Janie Arvizu, Clerk

Members Absent

Staff Present:

Staff Present

Dr. Michelle McLean, Superintendent
Mrs. Kathie Kouklis, Assistant Superintendent
Ms. Geneva K. Banks, Administrative Secretary
Mr. Chris Davis, Chief Business Official
Ms. Maribel Samaniego, Community Liaison
Mrs. Betty Guyton, SV Vice Principal
Ms. Melanie Meadows, BME Vice Principal
Mrs. Candi Gonzales, ECR Vice Principal
Mr. Calletano Gutierrez, HD Vice Principal

Others Present: Jennifer Johnson, Nancy Chavez, Karen Abarca, Rosemarie Borquez, Miguel Rivera, Lauraine Zamarron, Christy Vargas.

Others

Mr. Gutierrez led the Pledge of Allegiance.

Pledge of Allegiance

The board adjourned to closed session at 6:01p.m. for the following item:

Closed session for discussion of personnel actions – appointment, employment, evaluation, discipline/dismissal release. (No Action Necessary)

Closed Session

Resumed to open session at 6:26p.m.

Resumed Open Session

Report of action taken in closed session:
No action taken.

Report of Action Taken

On motion of Mrs. Tarver, seconded by Mr. Owens, the board unanimously approved Minutes of the Regular Board Meeting December 10, 2013 and the Special Board Meeting December 16, 2013.

Adoption of the Minutes

Correction to classified payroll report:
Total classified retro should be \$61,857.81
Report total should be \$339,143.96

Correction to Classified
Payroll Report

Dr. McLean presented board members with a Proclamation in honor of School Board Recognition Month.	Dr. McLean/School Board Proclamation
Dr. McLean recognized Christy Vargas, Third Grade Teacher at Bear Mountain School, for the VFW Award presented to her in Sacramento.	Dr. McLean/VFW Award for Christy Vargas
Dr. McLean gave a brief report on the State School Board of Education Meeting.	Dr. McLean/State School Board Education Meeting
Mrs. Kouklis gave an update on the LCFF funding and LCAP District Plan.	Mrs. Kouklis/LCFF Update
Ms. Borquez gave a presentation on the Winter Academy Program.	Ms. Borquez/Winter Academy
At this time, Mrs. Rubio announced the opportunity for public comment regarding items not on the agenda.	Communications from the Public
No comments	
On motion of Mr. Owens, seconded by Mrs. Tarver, the board unanimously approved the following consent calendar:	
Purchase Order Numbers 140346 – 140453	Purchase Orders
Bill Payments 54, 55 (void), 56, 57, 58, 59, 60	Bill Payments
Payroll Numbers 25, 26, 27, 28	Payroll

PERSONNEL

Certificated

Employment, resignation, retirement, leave of absence, change of status, termination for the 2013/2014 school year. Certificated Staff

Sierra Vista

First Grade Home School Teacher

Kathleen Quijada

Temporary Resource Specialist Program RSP Teacher

Olivia Gonzalez – pending clearances

Migrant

Winter Academy Computer Lab Teacher

Sylvia Baeza

Classified

Employment, resignation, retirement, leave of absence, change of status, termination for the 2013/2014 school year. Classified Staff

Migrant

ELL Winter Academy Instructional Aide

Consuelo Guerra

Migrant Winter Academy Custodian

Crystal Patrick
Sergio Reyes

Migrant Winter Academy Instructional Aide

Carmen Downs
Valerie Marmolejo
Maria Cruz
Amy Menefee
Sarai Kress
Claudia Lopez
Larry Horton
Stacy Burton
Marialsabel Hernandez

Migrant Winter Academy Support Service Aide

Claudia Lopez

Resignations/Retirement

Ruben Cruz, Cafeteria Custodian at Sierra Vista School, resignation effective January 9, 2014.
Ileana Z. Diaz, Preschool Instructional Aide at El Camino Real School, resignation effective December 10, 2013.
Carolina Lopez, Noon Duty Aide, resignation effective December 19, 2013.

INTERDISTRICT

Approve the following Interdistrict Attendance Request for the 2013/2014 school year based on childcare. (* indicates renewal) Nino, L. – Grade TK – Arvin to Vineland	2013/2014 Interdistrict Attendance Request/Childcare
Approve the following Interdistrict Attendance Request for the 2013/2014 school year based on parent employment. (* indicates renewal) Davidson, J. – Grade TK – BCSD to Arvin	2013/2014 Interdistrict Attendance Request/Parent Employment
Approve the following Interdistrict Attendance Requests for the 2013/2014 school year based on parent request. (* indicates renewal) DeAnda, R. – Grade 5 – Arvin to DiGiorgio Pineda, N. – Grade 8 – Arvin to Lamont	2013/2014 Interdistrict Attendance Request/Parent Request

DONATIONS

Consider approval of the donation by Arvin Lions Club in the amount of \$500.00 for the Haven Drive Band Fundraiser.	Haven Drive Band Fundraiser Donation/Arvin Lions Club
On motion of Mr. Owens, seconded by Mrs. Tarver, the board unanimously approved the 2014 Single Site Plan for El Camino Real Elementary School.	2014 Single Site Plan/El Camino Real School
On motion of Mrs. Tarver, seconded by Mr. Owens, the board unanimously approved the request from Kathleen Quijada, SDC Teacher at Sierra Vista School, to enroll her son in Transitional Kinder class effective January 30, 2014.	Request from Kathleen Quijada

On motion of Mrs. Tarver, seconded by Mr. Owens, the board unanimously approved Resolution #6:2013/2014 – Seniority – Tie-Break Resolution.	Resolution #6:2013/2014 – Seniority – Tie-Break Resolution
On motion of Mr. Owens, seconded by Mrs. Tarver, the board unanimously approved decrease in the mileage rate for 2014. The rate will decrease from 56.5 cents to 56.0 cents effective January 1, 2014.	2014 Mileage Rate
Williams Settlement Uniform Complaint Quarterly Report. (No Action Necessary)	Williams Quarterly Report
On motion of Mr. Owens, seconded by Mrs. Tarver, the board unanimously approved the Proclamation for No Name-Calling Week January 20 – 24, 2014.	No Name-Calling Week Proclamation
On motion of Mrs. Tarver, seconded by Mr. Owens, the board unanimously approved the educational study trip request for the Seventh & Eighth Grade students of Haven Drive Middle School to attend the Junior Achievement-Finance Park in Los Angeles on April 1, 2014.	Educational Study Trip/Junior Achievement-Finance Park
On motion of Mrs. Tarver, seconded by Mr. Owens, the board unanimously approved the following Board Policy:	Approved Board Policy
<u>Revised</u> BP3350 Travel Expenses	
On motion of Mr. Owens, seconded by Mrs. Tarver, the board unanimously approved the following Interfund transfers for the 2013/2014 fiscal year.	Interfund Transfers
971845 – Temp Loan to Preschool \$24,000.00	
971971 – Temp Loan to Preschool \$ 3,500.00	
972010 – Temp Loan to Preschool \$ 3,500.00	
On motion of Mr. Owens, seconded by Mrs. Tarver, the board unanimously approved the Arvin Union School District School Readiness Program – Prop 10 Audit Report by the firm Linger, Peterson, Shrum & Company, Certified Public Accountants, for the period ending June 30, 2013.	Prop 10 Audit
On motion of Mr. Owens, seconded by Mrs. Tarver, the board unanimously approved the Memorandum of Understanding between Community Water Center and Arvin Union School District in order to facilitate the transfer of funds for the implementation of the water filter project and clarify each party's commitments in this project.	MOU/Community Water Center
On motion of Mr. Owens, seconded by Mrs. Rubio, the board unanimously approved the contract between Helping Hands for Water, Inc. and Arvin Union School District for the water filtration project.	Contract/Helping Hands for Water, Inc.
The board adjourned to closed session at 7:29p.m. for the following item:	Closed Session
PUBLIC EMPLOYMENT (OTHER THAN COMPENSATION) Job Title: Superintendent	
Resumed to open session at 7:52p.m.	Resumed Open Session
Report of action taken in closed session: No action taken.	Report of Action Taken

On motion of Mr. Owens, seconded by Mrs. Tarver, the board unanimously approved Anabel Rubio and Tim Owens as labor negotiator(s) to represent the Board in discussing salary and benefits with an unrepresented employee (Superintendent). Labor Negotiators

The board adjourned to closed session at 7:55p.m. for the following item:

Closed Session

CONFERENCE WITH LABOR NEGOTIATOR(S) (Government Code Section 54957.6)
Agency Designated Representatives: As Announced In Open Session
Unrepresented Position: Superintendent

Resumed to open session at 9:09p.m.

Resumed Open Session

Report of action taken in closed session:

On motion of Mr. Owens, seconded by Mrs. Tarver, the board unanimously approved to amend current contract, July 1, 2011 – June 30, 2015; RATIFICATION OF CONTRACT OF EMPLOYMENT to July 1, 2014 – June 30, 2018.

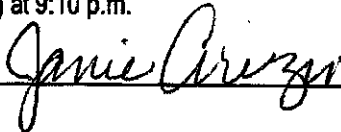
Ratification of Employment Contract /Superintendent

Job Title: Superintendent

Adjournment

On motion of Mrs. Tarver, seconded by Mr. Owens, the board unanimously adjourned the meeting at 9:10 p.m.

Clerk



Secretary



Next regular board meeting will be held Tuesday, February 18, 2014.

DR. MICHELLE McLEAN
DISTRICT SUPERINTENDENT

ARVIN UNION SCHOOL DISTRICT

"Every Child Learning, Every Day, No Matter What it Takes!"



KATHIE KOUKLIS
ASSISTANT SUPERINTENDENT

District Office
737 Bear Mountain Blvd.
Arvin, CA 93203

(661) 854-6500
FAX (661) 854-2362

Sierra Vista
Elementary School
300 Franklin St.
Arvin, CA 93203

(661) 854-6560
FAX (661) 854-7623

Bear Mountain
Elementary School
1501 Hood St.
Arvin, CA 93203

(661) 854-6590
FAX (661) 854-6599

El Camino Real
Elementary School
911 El Camino Real
Arvin, CA 93203

(661) 854-6661
FAX (661) 854-2474

Haven Drive Middle
School
341 Haven Dr.
Arvin, CA 93203

(661) 854-6540
FAX (661) 854-1440

Family Resource
Center
205 So. A St.
Arvin, CA 93203

(661) 854-6538
FAX (661) 854-6659

Family Resource
Center Annex
207 So. A St.
Arvin, CA 93203

(661) 854-6525
FAX (661) 854-6585

December 16, 2013

Sierra School Equipment Company
1911 Mineral Court
Bakersfield, California 93308

To Whom It May Concern

**RE: AWARD OF BID NO. 13-14-001 SCHOOL FURNISHINGS, OFFICE
FURNISHINGS AND ACCESSORIES**

The Arvin Union School District went out to bid on November 1, 2013 for School Furnishings, Office Furnishings and Accessories.

The bid was also published in the Arvin Tiller on November 6, 2013 and November 13, 2013. Three vendors requested bid packets, O'Leary's Office Products, Sierra School Equipment Company and Warner Design. There were 2 addenda issued. Addendum 1 that was issued on November 15, 2013 changed the due date for bids to November 25, 2013 at 3:00 PM. Addendum 2 that was issued on November 18, 2013 provided additions or changes on bid items. The Bid Opening Date was November 25, 2013 at 3:00 PM, three (3) bids were received. The bid award has been provided on the attached sheet.

This letter is to serve as notice that the Arvin Union School District has awarded the above referenced bid at the December 16, 2013 Board Meeting for the 2014 calendar year using the current manufacturers price list.

Sincerely,

Chris Davis
Chief Business Official



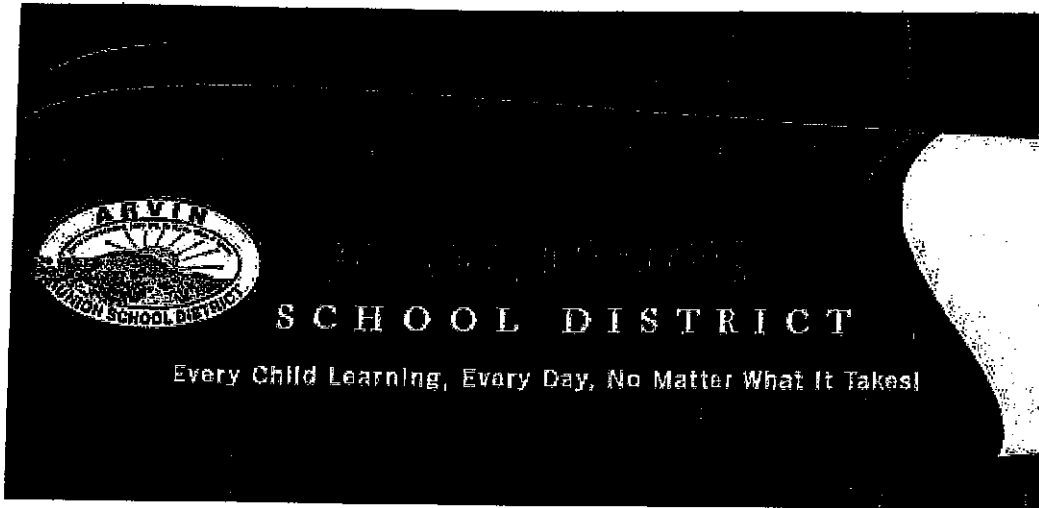
Distinguished Achievement Award
2011 AIR Health Awards
California Department of Public Health

ARVIN UNION SCHOOL DISTRICT

December 6, 2013

AWARDED ITEMS ON BID NO. 13-14-001 SCHOOL FURNISHINGS, OFFICE FURNISHINGS AND ACCESSORIES

VENDOR	PRODUCT LINE		
O'Leary's Office Products	ACCO		Hammermill
	Ampad		Pilot
	Avery		Post-It
	Bretford (partial)		Quality Park
	Endust		Scotch
	Energizer		
Sharpie			Smead
Swingline			Ticonderoga
Universal			
Sierra School Equipment Company	A-1 Visual	Highmark	Offices to Go
	Alumni	HON	Office Master
	American Seating	Howe	Officescapes
	Arcadia	Hufcor	Office Specialty
	Balt	Humanscale (partial)	Oklahoma Sound
	Berco	Ideon	Platinum Visual (partial)
	Bloft Cafeteria Tables	Indiana Furniture	Quick Crete Product Corp.
	Bloft Seating	Interior Concepts	Richards Wilcox, Inc.
	Borroughs	Interior Systems, Inc.	Sandusky Cabinets
	Bretford (partial)	Interkal	Scholarcraft Products, Inc.
	Brodart	Ironwood	Scranton Products
	Byrne	Irwin Seating	Screenflex
	Carpets for Kids	Izzy	Shuttle Furniture
	Carter's	Jonti-Craft	SICO
	Cherryman	Krueger International	Sierra Business Interiors
	Chromcraft	Knoll	Sit-On-It
	Claridge	L.A. Steelcraft	Southern Aluminum
	Clarín by Hussey	Leisure Craft (partial)	Spalding
	Community	Leonard Peterson	Spectrum
	Da-Lite	List Industries	Thonet
	DesignForm	LSI Casework	UnitedDesk
	Diversified Woodcrafters / Shain Solutions	Lyon Metal Products	USA Capitol
		Master Lock	Versa Tables
	Egan Visual	Mayline	Wabash
	Encore	McDowell-Craig	Wausau Tiles
	E.R.G.	Michigan Maple Block	Waddell Display Cases
	ESI Ergonomic Solutions	Mitchell Furniture	Webcoat
	The Falcon Companies	Mity-Lite	Wenger
	Faustino's	National Public Seating	Western Pacific Storage Systems (partial)
	Fire King	National Recreation Systems	
	Fleetwood	Nemschoff	Winco Manufacturing
	Flexible Montisa	Norco	Wisconsin Bench (partial)
	Gibraltar	Nova	Workrite
	Global Total Office		Workstuff
Goalsetter		Worley by Debourgh	
Grand Rapids Chair Co.			
Warner Design	Allseating	Leisure Craft (partial)	Ultra Play Systems
	Harter	Luxor	Western Pacific Storage Systems (partial)
	Humanscale (partial)	National Office Furniture	
	Idea at Work	Platinum Visual (partial)	Wisconsin Bench (partial)
	Korden		




ARVIN UNION SCHOOL DISTRICT
737 Bear Mountain Boulevard
Arvin, CA 93203

Addendum No. 1

Date: November 15, 2013

The following changes shall become part of the bid documents and all other conditions shall remain the same.

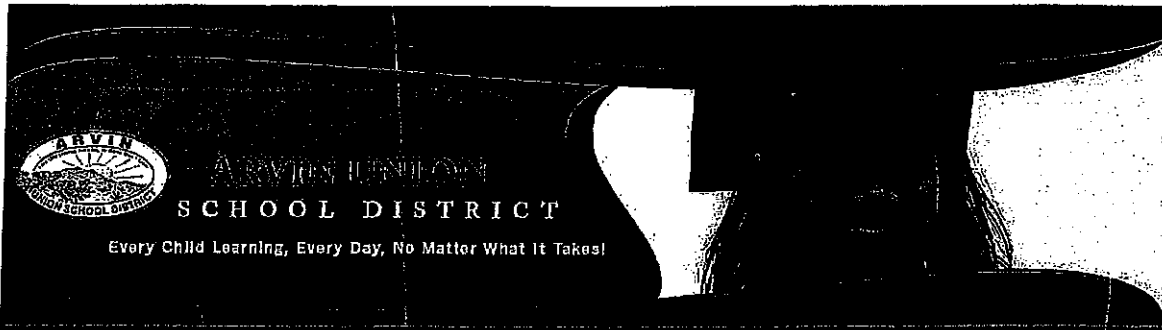
Bid Opening Date/Time: **November 25, 2013 at 3:00pm**

Signature: 

Print: Patrick G. McDermott

Company Name: Sierra School Equipment Company

Date: 11/22/21013



Date: November 18, 2013

Bid No. 13-14-001 School Furnishings, Office Furnishings and Accessories

Bid Date: November 25, 2013 due not later than 3:00 pm

Addendum Number 2

Notice to all bidders submitting bids for the above referenced bid:

Please see the following additions or changes to the previous issued bid documents and substitute the attached revised bid pages with your bid.

The following bid items are affected:

1. Enclosed is Attachment A – Disabled Veterans Business Enterprise Forms that are to be completed and returned with the bid on November 25, 2013 no later than 3:00 PM.
2. Bid Item # 7 – Page number 13 – change Allseating Model No. 24117-NA Express Task Chair to Allseating Model No. 95040-HM Zip Mesh Back Task Chair, Group 1 fabric.
3. Bid Item # 14 – Page numbers 19-20 – change American Seating Model No. AC1112 Upholstered Stack Chair to Model No. AC9122 Upholstered Stack Chair with plastic arm caps and ganging brackets, standard factory Grade 1 fabric.
4. Bid Item # 20 – Page number 24 – change Arcadia Model No. 890 Zagato Conference Chair, grade 1 fabric to Arcadia Model No. 770 Cypress low back swivel tilt control chair with open back and urethane arm, grade 1 fabric.
5. Bid Item # 33 – Page number 34 – Change BioFit Model No. PXN/IW64-CAB Plastic shell chair to Model No. KXN-1926 Scoop Series plastic shell chair, 5 star nylon base.

Arvin Union School District

Bid No. 13-14-001 School Furnishings, Office Furnishings and Accessories

Addendum Number 2

November 18, 2013

6. Bid Items 38, 39, 42 & 43 – Page number 43 – delete Bretford bid items 38, 39, 42 and 43, manufacturer has discontinued the model numbers requested.
7. Bid Item 46 – Page number 44 – delete Bretford bid items 46, manufacturer has discontinued the model number requested.
8. Bid Item # 74 – Page numbers 77-79 – change Egan Visual Model No. OVLS, OVO Slim Lectern to Egan Visual Model No. OVLW, OVO Wide Lectern (size: 22-1/2"W x 49"H x 23"D)
9. Bid Item # 146 – Page number 160 – change Irwin Model No. 870 Floor Mounted Pedestal Classroom chair with fixed tablet arm to Irwin Model No. 670 Floor Mounted Pedestal Classroom chair with fixed tablet arm.
10. Bid Items 152 – 153 – Page numbers 165 thru 166 – delete Kencoat items from this bid.
11. Bid Item 167 – Page Numbers 187- 188 – Change LSI Model No. GHS-723624 to LSI Model No. 8342-368431, general instrument storage cabinet with five compartments and four relocatable shelves.
12. Bid Item 169 – Page number 190 – Change Luxor Model No. ATV56BC, Traditional TV Table with Cabinet to Luxor Model No. LEW32 Endura Extra Wide Cart 2 Shelves with •3-Outlet, 15" surge suppressing electric assembly with swivel cord wrap. Size: 48" Wide Cart 32"H x 24"D.
13. Bid Item 171 – Page number 192 – changed the description from a one wide unit and three locker openings to a three wide unit and nine openings to correspond with the model number specified.
14. Bid Item 190 – Page numbers 221 thru 222 -- Change Nova Model no. 85-0-0051 workstation to Nova Model No. 46-SL304230RX, classroom training workstation 30"Dx 42"W x 30"H, monitor left, CPU storage right.
15. Bid Items 200 thru 201 – Page number 222 – delete bid items 200 and 201.
16. Bid Item 254 – Page number 269 – Change Sierra Business Interiors Model No. SNF-EM-NI07 Microwave oven to Model No. AVAMO7103SST, Avanti Microwave oven, 700 watt, .7 cubic feet, 1 year warranty on parts and labor.

17. Bid Item 293 – Page 303 – Change Wabash Model # AS210 Access Series Banquet Chair to Wabash Model No. DS201, Designer Series 6' table, in ground.
18. Bid Item 297 – Page 308 – Change Waddell Model No. 3048HT-BZ-TB to Waddell Model No. 3148HT-B2-L Keepsake series display case.

All other terms, conditions and specifications are to remain the same

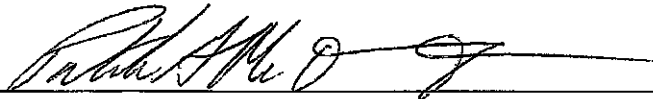
Approved

Chris Davis

Arvin Union School District

Please sign below and return this page with bid to acknowledge receipt of this addendum.

Signature



Print

Patrick G. McDermott

Title

Vice President

Company Name

Sierra School Equipment Company

Date

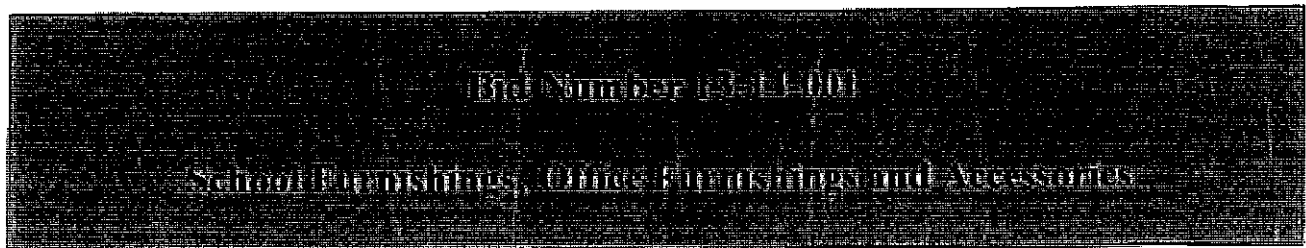
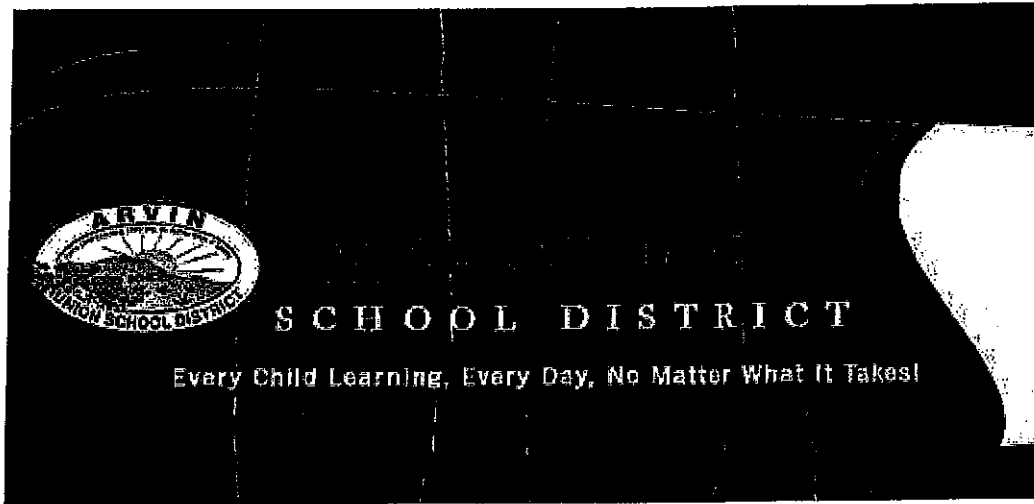
11/22/2013

Arvin Union School District

Bid No. 13-14-001 School Furnishings, Office Furnishings and Accessories

Addendum Number 2

November 18, 2013



ARVIN UNION SCHOOL DISTRICT
737 Bear Mountain Boulevard
Arvin, CA 93203

Issue Date: November 1, 2013

Bid Opening Date/Time: November 19, 2013 at 3:00pm

To: Arvin Tiller Attn.: Legal Notices	This legal notice is to be published on the following dates:
Fax : (661) 834-1543 Phone: (661) 845-3704	FIRST PUBLICATION : November 6, 2013 SECOND PUBLICATION: November 13, 2013

NOTICE OF BID

Notice is hereby given that the Board of Education for the ARVIN UNION SCHOOL DISTRICT, Arvin, California (Kern County), will receive Bid Number 13-14-001 for the following:

School Furnishings, Office Furnishings and Accessories

Sealed bids must be delivered to the Arvin Union School District, Business Office, 737 Bear Mountain Boulevard, Arvin, California 93203 no later than 3:00 PM on November 19, 2013.

The State Allocation Board (SAB) may make all or part of the funding for this project available and as a result, the contract award must be made in accordance with the SAB participation requirements for Disabled Veteran Business Enterprises (DVBE). A description of these requirements and the DVBE forms, which must be turned in with the bid, are contained in the project specifications.

Companies interested in bidding should request appropriate bid documents from the Business Office, (661) 854-6500.

The Board of Education reserves the right to reject any and all bids. No bidder may withdraw their bid for a period of sixty (60) days after the date set for the opening of bids. Refer to the formal bid documents and specifications for additional information, terms, and conditions.

Arvin Union School District
Equipment and Supplies Bid

INSTRUCTIONS AND CONDITIONS - BID NUMBER 13-14-001

1. PREPARATION OF BIDS

Bids must be submitted in ink or typewritten. Both unit price and extension (where applicable) for all line items must be shown where required on the bid form. Signature on bids must be in ink to be considered acceptable. Bid on each item separately. Prices should be stated in units specified hereon. Bidders are requested to submit their pricing the bid forms.

2. ERRORS AND CORRECTIONS

No erasures permitted. Mistakes may be crossed out and corrections made adjacent but must be initialed in ink by person signing bid. Verify your bids before submission as they cannot be withdrawn or corrected after being opened, or withdrawn specified time period has elapsed.

3. SUBSTITUTIONS AND SAMPLES

All items bid must conform to the specifications set forth in these bid documents. The District reserves the right to reject all bids that do not conform to the specifications. When bidding on brands other than those specified, the Bidder must state on the bid the brand, quality, model number, or other trade designation on each item bid other than "as specified". See the attached documents for requirements regarding samples and/or detailed specification sheets. At a minimum, descriptive technical literature fully describing the claimed "or equal" product must be attached to the bid. Suitability and valuation of "equals" rests in the sole discretion of the District. Where samples are requested they must be furnished free. Samples will be returned at bidder's expense provided a request accompanies the samples and provided further that samples are not destroyed by tests.

4. SALES TAX

Do not include California State Sales or Use Taxes in unit prices. This tax will be added and paid for by the District. Do not include or add Federal Excise Tax as the District is exempt.

5. FAILURE TO BID

If you do not bid on any line item, please mark "no bid" in the space provided and sign it and return the bid, otherwise your name may be removed from the bidder's list.

6. ACCEPTANCE OF BIDS

Awards will be made on a unit and line item basis unless otherwise specified on bid form. The right is reserved to reject any or all bids and to accept or reject any line items thereon and to make any combination of line item awards. Bids may be rejected on grounds of non-responsiveness or non-responsibility. Bids are subject to acceptance at any time within sixty (60) days after opening of same unless otherwise stipulated.

7. PATENTS, ETC.

The vendor shall hold the Arvin Union School District, its officers, agents, servants, and employees harmless and free from liability of any nature or kind on account of use (by publisher, manufacturer, or author) of any copyrighted or non-copyrighted composition, secret process, patented invention, article or appliance furnished or used under this bid.

8. FAILURE TO FULFILL CONTRACT

When any contractor or vendor shall fail to deliver any article or service or shall deliver any article or service which does not conform to the specifications, the District may, at its sole discretion, annul and set aside the contract entered into with said vendor or contractor, either in whole or in part, and make and enter into a new contract for the same items in such manner as seems to the Board of Education to be to the best advantage of the Arvin Union School District. Any failure for furnishing such articles or services by reason of the failure of the vendor or contractor, as above stated, shall be a liability against such vendor and his sureties. The Board of Education reserves the right to cancel any articles or services which the successful bidder may be unable to furnish because of economic conditions, governmental regulations or other similar causes beyond the control of the bidder provided satisfactory proof is furnished to the Board of Education, if requested.

9. BID SIGNATURES

All bids must show the firm name and must be signed by a responsible officer or employee fully authorized to bind the organization to the terms and conditions herein. Obligations assumed by such signature must be fulfilled.

10. CANCELLATION FOR INSUFFICIENT OR NON-APPROPRIATED FUNDS

The bidder hereby agrees and acknowledges that monies utilized by the District to purchase the items bid is public money appropriated by the State of California or acquired by the District from similar public sources and is subject to variation. The District fully reserves the right to cancel this bid at any time and/or to limit quantities of items due to non-availability or non-appropriation of sufficient funds.

11. REQUIRED DELIVERY DATES (RDD)

Actual delivery of the equipment or services shall be coordinated with the District or contractor designated by the District but shall not exceed the required delivery dates (RDD) specified on the bid form for each particular product. The District, as a matter of bid non-responsiveness, shall reject all bids (regardless of price) that fail to indicate ability to deliver the product within the required time. Give careful attention to any Required Delivery Dates (RDD) included in the Specifications or Bid Sheets. Upon award of bid, supplier shall keep sufficient stocks of product and service material to insure prompt delivery and services schedules. There shall be no minimum quantities required in order for the District to place orders for needed items. Bid all items F.O.B. shipping point, and specify if freight is a non-taxable or taxable line item as required by the State Board of Equalization unless otherwise directed by the District. Freight pricing, when provided by the vendor, shall include full-coverage transit insurance. Freight inside delivery (possible multi-story, utilizing elevators) if directed by the District may be shown as and an add. Installation, unpacking materials, assembly of furniture, set furniture in place, and disposal for the packing material are to be shown as additional cost to the requesting district or agency. Depending on the product type being purchased or funding for project prevailing wage labor rates for that area may apply. The requesting district or agency will need to advise at time of request for confirmation of pricing if prevailing wage rates are required.

12. PAYMENT

Prompt payment for equipment may be requested after actual delivery of goods to the required destination as outlined in the **REQUIRED DELIVERY DATES (RDD)** conditions. Payment for service contracts may be invoiced per the conditions set forth and agreed to in the service agreement.

13. STANDARD COMMERCIAL USE (Products Only)

The vendor, whether manufacturer, supplier, distributor or retailer, hereby certifies that the products offered under this bid have been placed in regular commercial use for a period of at least three (3) years and that adequate spare parts exist in the marketplace for the items sold. Submit all requests for deviations to this clause as an "or equal" deviation.

14. HOLD HARMLESS

The vendor shall save, defend, hold harmless and indemnify the District against any and all liability, claim, and costs of whatsoever kind and nature for injury to or death of any person and for loss or damage to any property occurring in connection with or in any way incident to or arising out of the occupancy, use, service, operations, or performance under the terms of this contract, resulting in whole or in part from the negligent acts or omissions of vendor, and subcontractor, or any employee, agent, or representative of vendor and/or subcontractor.

15. AWARD OF BID

Award of this bid shall be made by individual line item or groups of line items to the lowest-priced responsible bidder (for each item or group) who is fully responsive to the terms of this solicitation. A bidder must deliver the items within the required delivery date (RDD) in order to be declared responsive to this bid. The District may consider prompt payment discounts (only terms of 2%/20 days or better will considered) and other rebates offered on the bid form in determining lowest net cost.

The District also reserves the right to make multiple awards or no award at all and further reserves the right to reject any and all bids and to waive any irregularity or discrepancy associated with this bid.

16. WARRANTY/QUALITY

The supplier, manufacturer, or his assigned agent shall guarantee the product or service performed against all defects or failures of materials and workmanship for minimum period of one (1) year from the actual delivery date.

Where applicable, all merchandise must be warranted to be in compliance with California energy, conservation, environmental, educational, and products liability standards.

17. PRICING - TERM OF CONTRACT

Minimum contract term is one (1) year. Quoted prices must stay in effect for six (6) months after award of bid and may be extended upon mutual consent of District and vendor for an additional four (4) one year periods in accordance with provisions contained in the Education Code, Sections 17596 (K-12) and 81644 (Community Colleges). Price increases may be negotiated subject to existing local market conditions, and as determined by the Los Angeles Producer Price Index (PPI), but may never exceed five percent (5%). In the event of a general price decrease the District reserves the right to revoke the bid award unless the decrease is passed on to the District.

ARVIN UNION SCHOOL DISTRICT
Purchasing Department
737 Bear Mountain Boulevard
Arvin, CA 93203

DATE: November 1, 2013

SUBJECT: BID NO. 13-14-001 FOR: School Furnishings, Office Furnishings and Accessories

Bid Opening Date: November 19, 2013 Time: 3:00 PM

Please bid your lowest prices for the items or services on the attached sheets. Before bidding please read the Instructions and Conditions and Specifications which are attached.

Submit all bids in a sealed envelope showing the Bid Number, opening date, and opening time. Bid must reach the Purchasing Office at the address listed below by the time and date shown above.

If further information is desired call the Business Office at (661) 854-6500.

The undersigned hereby proposes and agrees to furnish and deliver the goods or services as quoted in accordance with the terms, conditions, specifications, and prices herein quoted.

Bid is subject to cash discount of Net _____ % 30 _____ days.

FIRM NAME: Sierra School Equipment Company

SIGNED BY: 
(Manual signature - unsigned bids will be rejected)

TITLE: Vice President DATE: 11/22/2013

ADDRESS: PO Box 80667
Bakersfield, CA 93380-0667

PHONE NO.: (661) 399-2993 FAX NO.: (661) 399-0218

NOTE: BIDS SUBMITTED BY FAX ARE NOT ACCEPTABLE.

Please note: Purchases from this may be reimbursable by the State of California. Please follow the MBE/WBE/DVBE guidelines addressed in this document. Failure to do so will result in disqualification!

This form is to be submitted with your bid.

18. MULTI-YEAR EXTENSIONS

Subject to the provisions of Paragraph 17 (above), and pursuant to Education Code, Sections 17596 and 81644, this bid may be extended (by mutual consent expressed in writing) for up to (4) additional one (1) year increments (total potential bid life of 5 years from Board of Education award).

19. NO MINIMUM OR MAXIMUM QUANTITIES, ORDER CHARGES, OR LIMITATIONS UPON NUMBER OF ORDERS

The District anticipates contract term requirements for the supplies and commodities as listed in the quantities shown on the bid form. The District, however, does not guarantee orders in these amounts nor shall the District be required to limit its orders to only those figures. This is an indefinite-quantity bid. Bidders shall not specify minimum or maximum quantities or charges for specific order types. Unlimited orders within the term of the contract shall be allowed to the awarding district at prices quoted.

20. TECHNOLOGY CLAUSE

As technology advances, it is understood that improved or enhanced products may supersede existing products in both price and performance and yet be essentially similar. This request for bids seeks to address the rapid advances in technology by allowing functionally similar or identical products that may be introduced in the future, during the term of this bid, to be included under the general umbrella of compatible product lines and are thus specifically included in this bid document.

21. E-COMMERCE (B2B) CLAUSE

The advent of electronic commerce (E-Commerce) and the development of Business to Business (B2B) internet sites have created certain opportunities for public entities and business. As the originator and author of this bid document, the Arvin Union School District and other sponsoring agencies authorize and encourage qualified firms to list the products represented in the final award of this bid on internet sites, subject to the approval of the awarded vendor.

22. CALIFORNIA STATE CONTRACTORS LICENSE

Bidders should be made aware there are products that will require a California State Contractors License. The license class required could be a C61/D24, C61/34, C61/D48 or C15. Contractors License Number must be held by Company bidding. Bidders shall provide the contractors license numbers and classification below:

Contractors License Number	<u>422359</u>	Classification	<u>C61/D24 C61/D48 C15</u>
Contractors License Number	_____	Classification	_____
Contractors License Number	_____	Classification	_____

23. PIGGYBACK CLAUSE

For the term of the Contract and any mutually agreed extensions pursuant to this request for bids, at the option of the vendor, other school districts and community college districts, any public corporation or agency, including any county, city, town or public corporation or agency within the State of California, may purchase, lease-purchase, or rent the identical item(s) at the same price and upon the same terms and conditions pursuant to sections 20118 (K-12) and 20652 (Community Colleges) of the Public Contract Code.

The Arvin Union School District waives its right to require such other districts and offices to draw their warrants in the favor of the District as provided in said Code sections.

Acceptance or rejection of this clause will not affect the outcome of this bid.

Piggyback option granted ABM (Please initial)

Piggyback option not granted _____

Exclusions (attach additional pages if necessary):

Specifications and/or bid sheets are attached.

Please note: Purchases from this may be reimbursable by the State of California. Please follow the DVBE guidelines addressed in this document. Failure to do so will result in disqualification!

**LIST INDUSTRIES
METAL CUBBIE UNITS**

All work shall be fabricated in ample time so as to not delay construction process.

Materials:

Steel: All sheet steel used in fabrication shall be prime grade free from scale and imperfections and capable of taking a heavy coat of high gloss baked enamel.

Fasteners: Cadmium, zinc or nickel plated steel; bolt heads, slotless type; self locking nuts or lock washers.

Equipment::

Hardware: Hooks of cadmium plated or zinc plated steel or cast aluminum.

Number Plates (if required): To be polished aluminum with not less than 3/8" high etched numbers attached with two aluminum rivets.

Fabrication: All cubbies shall be of steel components, factory-assembled, of all MIG welded construction, in multiple column units to meet job conditions. Assembly of bodies by means of bolts, screws, or rivets will not be permitted. Welding of knockdown cubbie construction is not acceptable. Grind exposed welds and metal edges flush and make safe to touch. **WOOD CUBBIES WILL NOT BE ACCEPTED FOR THIS PROJECT.**

Finishing: All cubbie units to be cleaned and coated after fabrication with a seven stage zinc/iron phosphate solution to inhibit corrosion, followed by a coat of high grade enamel electrostatically sprayed and baked at 325 degrees Fahrenheit for a minimum of 30 minutes to provide a tough durable finish. Color to be selected from manufacturer's standard list of colors.

CUBBIE UNIT TYPES - VENTILATION SCHEDULE: Cubbies shall be **SUPERIOR ALL-WELDED CUBBIE UNITS**".

Classroom Cubbie Units:

Type: Two-Person Backpack Cubbie Unit

Size: 15" wide x 16" deep x 48" high

Ventilation: Sides: Solid, Backs, Tops, Bottoms and Shelves: Solid

Frame / Vertical Side Panels: Shall be of 18 gage solid sheet steel framed by 16 gage hollow "T" tubular sections and channel frame members designed to enclose all four edges of the side panel with the entire assembly MIG welded to form a rigid frame for each cubbie unit. The channel frame members are welded to the front and rear vertical frame members to create and anchor bearing surface of 1-1/4 inches wide x the depth of the cubbie at each side panel.

Center Partitions: Shall be of 16 gauge cold rolled sheet steel securely welded to the underside of the lower backpack shelf, unit back, and unit bottom. The front of the partition is to be rolled tight to conceal the edge of the sheet steel and insure rigidity.

Integral Frame Cubbie Base: 16 gage formed sheet steel with double return flanges at the front and shall be continuous across the entire cubbie unit.

Flat Tops: Shall be formed of one piece of 16 gage cold rolled sheet steel and shall be an integral part MIG welded to each vertical side panel frame member and be continuous to cover the full width of a multiple cubbie unit.

Backpack Shelves: Shall be 16 gage sheet steel, have double bends at front and shall MIG welded to the side and center partition.

Backs: Shall be 18 gage cold rolled sheet steel, be continuous to cover a multiple framed unit and be welded to each vertical side panel.

GUARANTEE - WARRANTY: Submit upon completion of the work, in the form prescribed under section 00670 - GUARANTEE FORM, covering all defects in materials and workmanship excluding finish, damage resulting from deliberate destruction and vandalism under this section for a period of 10 years from the date of final acceptance by the owner.

165. List Industries #LBPC568-BP-1, 15"Wx16"Dx48"H Two-Person Backpack Cubbie Unit.

1 - 9	<u>\$389.96</u>
10 - 20	<u>\$217.69</u>
21 - 59	<u>\$203.47</u>
60+	<u>\$190.81</u>

166. For additional List Industries items not specifically listed on bid, prices are requested in the form of a discount you will allow the District off the current Manufacturer's Retail Price List.

State percentage discount on List Industries items you will allow the District ^{see below} _____%.

Price List No. : 11/1/2013

Applicable price column: _____ (Available Upon Request)

Welded Locker Product, discount is 25%

KD Locker Product:

For orders up to \$12,000.00 List, the discount is 55%

from \$12,001.00 to \$25,000 List, the discount is 56%

from \$25,001.00 to \$50,000 List, the discount is 58%

from \$50,001.00 up the discount is 61%